

Standard Form 50
Rev. 7/91
U.S. Office of Personnel Management
FPM Supp. 296-33, Subch. 4

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) YOUNG, CHRISTOPHER JORDAN				2. Social Security Number [REDACTED]		3. Date of Birth 07/27/1988		4. Effective Date 01/30/2025			
FIRST ACTION				SECOND ACTION							
5-A. Code 781		5-B. Nature of Action CHG IN WORK SCHEDULE		6-A. Code		6-B. Nature of Action					
5-C. Code VXM		5-D. Legal Authority 5 U.S.C. 6101.		6-C. Code		6-D. Legal Authority					
5-E. Code		5-F. Legal Authority		6-E. Code		6-F. Legal Authority					
7. FROM: Position Title and Number EXPERT PD: 6A39737				15. TO: Position Title and Number EXPERT PD: 6A39737							
8. Pay Plan ED		9. Occ. Code 0301		10. Grade or Level 00		11. Step or Rate 00		12. Total Salary \$0		13. Pay Basis WC	
12A. Basic Pay \$0		12B. Locality Adj. \$0		12C. Adj. Basic Pay \$0		12D. Other Pay \$0		20A. Basic Pay \$0		20B. Locality Adj. \$0	
20C. Adj. Basic Pay \$0		20D. Other Pay \$0		20E. Basic Pay \$0		20F. Locality Adj. \$0		20G. Adj. Basic Pay \$0		20H. Other Pay \$0	
14. Name and Location of Position's Organization OPM OFC OF THE DIRECTOR WASHINGTON DC				22. Name and Location of Position's Organization OPM OFC OF THE DIRECTOR WASHINGTON DC							
EMPLOYEE DATA				23. Veterans Preference							
1 - None 2 - 5 Point 3 - 10 Point/Disability 4 - 10 Point/Compensable 5 - 10 Point/Other 6 - 10 Point/Compensable/30%				24. Tenure 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite				25. Agency Use MK		26. Veterans Pref for RIF YES ☒ NO ☐	
27. FEGLI A0 INELIGIBLE FOR LIFE INSURANCE COVERAGE				28. Annuitant Indicator 9 NOT APPLICABLE				29. Pay Rate Determinant 0			
30. Retirement Plan 4 NONE				31. Service Comp. Date (Leave) 01/30/2025				32. Work Schedule I INTERMITTENT		33. Part-Time Hours Per Biweekly Pay Period	
POSITION DATA				34. Position Occupied				35. FLSA Category			
1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career				E - Exempt N - Nonexempt				36. Appropriation Code 41AA0			
37. Bargaining Unit Status 8888				38. Duty Station Code 11-0010-001				39. Duty Station (City - County - State or Overseas Location) WASHINGTON DISTRICT OF COLUMBIA DC			
40. AGENCY DATA 10001		41.		42. 0000		43. 33.94		44. CRITICAL-SENSITIVE (CS)/HIGH R			
45. Remarks											

46. Employing Department or Agency OPM			50. Signature/Authentication and Title of Approving Official ELECTRONICALLY SIGNED BY: CARMEN GARCIA-WHITESIDE CHIEF HUMAN CAPITAL OFFICER AND DIRECTOR OF OPM HR		
47. Agency Code OM00	48. Personnel Office ID 1000	49. Approval Date 04/09/2025			

5-Part

2 - OPF Copy - Long-Term Record -- DO NOT DESTROY

Editions Prior to 7/91 Are Not Usable After
6/30/93
NSN 7540-01-333-6236

OPM-000270

NOTICE TO EMPLOYEE

This is your copy of the official notice of a personnel action. Keep it with your records because it could be used to make employment, pay, and qualifications decisions about you in the future.

The Action

- Blocks 5-B and 6-B describe the personnel action(s) that occurred.
- Blocks 15-22 show the position and organization to which you are assigned.

Pay

- When the personnel action is an award or bonus, block 20 shows the amount of that one-time cash payment. When the action is not an award or bonus, block 12 shows your former total annual salary, and block 20 shows your new total annual salary (block 20C plus 20D). The amounts in blocks 12 and 20 do not include any one-time cash payments (such as performance awards and recruitment or relocation bonuses) or payments that may vary from one pay period to the next (such as overtime pay), or other forms of premium pay.
- Block 20A is the scheduled amount for your grade and step, including any special salary rate you receive. It does not include any locality-based pay. This rate of pay serves as the basis for determining your rate of pay upon promotion, change to a lower grade, or reassignment, and is used for pay retention purposes.
- Block 20B is the annual dollar amount of your interim Geographic Adjustment or, beginning in 1994, your locality-based comparability payment.
- Block 20C is your Adjusted Basic Pay, the total of blocks 20A and 20B. It serves as the basis for computing your retirement benefits, life insurance, premium pay, and severance pay.
- Block 20D is the total dollar amount of any Retention Allowances, Supervisory Differentials, and Staffing Differentials that are listed in the remarks block. These payments are made in the same manner as basic pay, but are not a part of basic pay for any purpose.

Block 24 - Tenure

- Identifies the nature of your appointment and is used to determine your rights during a reduction in force (RIF). Tenure groups are explained in more detail in subchapter 26 of FPM Supplement 296-33 and RIF is explained in FPM Supplement 351-1; both should be available for review in your personnel office.

Block 26 - Veterans Preference to RIF

- Indicates whether you have preference for reduction-in-force purposes.

Block 30 - Retirement Plan

- **FICA** - Social Security System
- **CS** - Civil Service Retirement System
- **CS-Spec** - Civil Service Retirement System for law enforcement and firefighter personnel
- **FS** - Foreign Service Retirement and Disability System
- **FERS** - Federal Employees' Retirement System
- **FERS-Reserve**
- **Tech** - Federal Employees' Retirement System for National Guard Reserve Technicians
- **FERS-ATC** - Federal Employees' Retirement System for Air Traffic Controllers
- **FERS-Spec** - Federal Employees' Retirement System for law enforcement and firefighter personnel
- **FSPS** - Foreign Service Pension System

Block 31 - Service computation Date (Leave)

- Shows when your Federal service began unless you have prior creditable service. If so, this date is constructed to include your total years, months and days of prior creditable civilian and military service.
- Full-time employees with fewer than 3 years of service earn 4 hours of annual leave each pay period; those with 3 or more years but less than 15 years earn 6 hours each pay period; and those with 15 or more years earn 8 hours each pay period.
- Your earnings and leave statement or your time and attendance card will

Block 32 - Work Schedule

- Your work schedule is established by your supervisor.
- A full-time employee works on a prearranged scheduled tour of duty that is usually 40 hours per week. A part-time employee has a prearranged scheduled tour of duty that is usually between 16 and 32 hours per week. An intermittent employee has no prearranged scheduled tour of duty and works when needed. Full-Time and part-time employees whose appointments are for 90 days or more are usually eligible to earn annual leave; intermittent employees are not. Seasonal employees work on an annually recurring bases for periods of less than 12 months each year; they may have a full-time, a part-time, or an intermittent schedule during their work season. On-call employees work during periods of heavy workload and are in pay status for at least 6 months of each year; they may have either a full-time or a part-time schedule when they are in pay status.

Block 33 - Part-time Hours Per Biweekly Pay Period

Indicates the number of hours a part-time employee is scheduled to work during a two-week pay period.

Block 34 - Position Occupied

Identifies the employment system under which you are serving -- the Competitive Service, the Excepted Service, or the Senior Executive Service (SES). The employment system determines your eligibility to move to other jobs in the Federal service, your rights in disciplinary and adverse actions, and your eligibility for reemployment if you have Federal service.

Block 35 - FLSA Category

Exempt employees are not covered by the minimum wage and overtime law (the Fair Labor Standards Act); nonexempt employees are covered.

Block 37 - Bargaining Unit Status

Identifies a bargaining unit to which you belong, whether or not you are actually a member of a labor organization. Code "7777" indicates you are eligible but not in a bargaining unit; code "8888" indicates you are ineligible for inclusion in a bargaining unit.

Block 38 and 39 - Duty Station

Identifies the city, county, and state or the overseas location, where you actually work.

OTHER INFORMATION

- If your appointment entitles you to elect health benefits or life insurance, and you have not been provided materials explaining the programs available and the enrollment forms, contact your personnel specialist.
- Your personnel specialist will also tell you if your position is covered by an agreement between an employee organization (union) and your agency. If you are eligible to and elect to join an employee organization, you can elect to have your dues withheld from your salary.
- If you have questions or need more information about your rights and benefits, ask your supervisor or your personnel office.
- Definitions for any coded data in Blocks 1-24, 27-39 and 45-50 may be found in Federal Personnel Manual Supplement 292-1.

It is your responsibility to read all the information on the front of this notice and tell your personnel office immediately if there is an error in it.

**BUREAU OF CONSUMER FINANCIAL PROTECTION
DETAILEE CERTIFICATION OF COMPLIANCE**

DETAILEE INFORMATION

Name: Christopher Young Title: SGE
Phone: 202-407-3800 Email: Christopher.young@opm.gov
Detailing Agency: OPM

DETAILEE CERTIFICATIONS

I hereby certify that during my short-term detail period at the Bureau of Consumer Financial Protection (“CFPB”):

1. I am an employee of federal government at the agency noted above.
2. I will be supervised by, and report to, the Director of the CFPB or his designee.
3. My access to any CFPB data, information, or systems (together, “CFPB systems”) is for a legitimate purpose, including but not limited to IT modernization, the facilitation of CFPB operations, and the improvement of Government efficiency.
4. I will not knowingly take any measures that create cybersecurity risks to CFPB systems and will promptly cease access and notify my supervisor if I become aware of such risks.
5. I will not knowingly take any actions that undermine the CFPB’s responsibilities under governing statutes, regulations, or directives, including but not limited to FISMA, FITARA, the Privacy Act, and the Trade Secrets Act.
6. Data and information that I access or copy remains the property of the CFPB. I will comply with the requirements of the Privacy Act for information that it collects on individuals, including, if necessary, publishing or amending Systems of Records Notices to adequately account for the information it collects.
7. I will, to the greatest extent possible, use the program agency system documentation to understand how to use the data and information which is being accessed.
8. When no longer needed for official purposes, copied data and information will be erased or destroyed.

OPM-000272

9. My access to CFPB systems will be conducted in compliance with all relevant federal security, ethics, and confidentiality laws, regulations, and policies, including CFPB records management and information security requirements.

Signature of Detailee:

A handwritten signature in black ink, appearing to be "D. M.", written over a horizontal line.

2/7/2025

Date

Signature of Acting Director :

/s/_Russell T. Vought

2/7/25

Date

Standard Form 50
Rev. 7/91
U.S. Office of Personnel Management
FPM Supp. 296-33, Subch. 4

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) YOUNG, CHRISTOPHER JORDAN				2. Social Security Number [REDACTED]		3. Date of Birth 07/27/1988		4. Effective Date 06/06/2025			
FIRST ACTION				SECOND ACTION							
5-A. Code 317				5-B. Nature of Action RESIGNATION							
5-C. Code RUM				5-D. Legal Authority REG 715.202 OTHER.							
5-E. Code				5-F. Legal Authority							
7. FROM: Position Title and Number EXPERT PD: 6A39737				15. TO: Position Title and Number							
8. Pay Plan ED		9. Occ. Code 0301		10. Grade or Level 00		11. Step or Rate 00		12. Total Salary \$0		13. Pay Basis WC	
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14. Name and Location of Position's Organization OPM OFC OF THE DIRECTOR				22. Name and Location of Position's Organization							
WASHINGTON DC				WASHINGTON DC							
EMPLOYEE DATA				EMPLOYEE DATA							
23. Veterans Preference 1 - None 3 - 10 Point/Disability 5 - 10 Point/Other 2 - 5 Point 4 - 10 Point/Compensable 6 - 10 Point/Compensable/30%				24. Tenure 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite				25. Agency Use JS		26. Veterans Pref for RIF YES ☒ NO ☐	
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39. Duty Station (City - County - State or Overseas Location) WASHINGTON DISTRICT OF COLUMBIA DC				40. AGENCY DATA 41. 10001 42. 0000 43. 33.94 44. CRITICAL-SENSITIVE (CS)/HIGH R				45. Remarks FORWARDING ADDRESS [REDACTED] EMPLOYEE GAVE NO REASON FOR RESIGNATION.			

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47. Agency Code OM00	48. Personnel Office ID 1000	49. Approval Date 06/10/2025			

5-Part

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OPM-000274

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From: [Personnel Security Group](#)
To: [Sylke, Kimberly D.](#)
Cc: [Lowe, Dana S.](#); [Nickerson, Tiffany V.](#); [Garcia, Carmen E.](#); [Beckman, Christopher J.](#); [Davis, Melinda M.](#); [Duncan, Jennifer](#)
Subject: DUARTE, Stephen - CLEARED 02/04/2025
Date: Tuesday, February 4, 2025 9:44:00 AM
Attachments: [image001.png](#)

Please note that this cleared message is for a temporary appointment for less than 180 days.

Thank you!

Miranda Dillaman | Senior Personnel Security Specialist

U.S. Office of Personnel Management
Office of Facilities, Security, and Emergency Management | Personnel Security
T: (202) 936-2538 | [OPM.gov](https://www.opm.gov)



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APPOINTMENT AFFIDAVITS

EXPERT
(Position to which Appointed)

2/3/2025
(Date Appointed)

OPM
(Department or Agency)

OFFICE OF THE DIRECTOR
(Bureau or Division)

WASHINGTON, D.C.
(Place of Employment)

I, Stephen Duarte, do solemnly swear (or affirm) that--

A. OATH OF OFFICE

I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So help me God.

B. AFFIDAVIT AS TO STRIKING AGAINST THE FEDERAL GOVERNMENT

I am not participating in any strike against the Government of the United States or any agency thereof, and I will not so participate while an employee of the Government of the United States or any agency thereof.

C. AFFIDAVIT AS TO THE PURCHASE AND SALE OF OFFICE

I have not, nor has anyone acting in my behalf, given, transferred, promised or paid any consideration for or in expectation or hope of receiving assistance in securing this appointment.

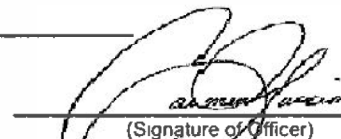

(Signature of Appointee)

Subscribed and sworn (or affirmed) before me this 3rd day of February, 2025

at Washington
(City)

D.C.
(State)

(SEAL)


(Signature of Officer)

Commission expires _____
(If by a Notary Public, the date of his/her Commission should be shown)

Chief Human Capital Officer
(Title)

Note - If the appointee objects to the form of the oath on religious grounds, certain modifications may be permitted pursuant to the Religious Freedom Restoration Act. Please contact your agency's legal counsel for advice.

NOTICE OF PROTECTIVE ORDER
Subject: Personnel Action

1. Name (Last, First, Middle) DUARTE, STEPHEN DOMINIC					2. Social Security Number [REDACTED]		3. Date of Birth 12/23/1992		4. Effective Date 02/03/2025			
FIRST ACTION					SECOND ACTION							
5-A. Code 171		5-B. Nature of Action EXC APPT NTE 08/01/2025			6-A. Code		6-B. Nature of Action					
5-C. Code H2L		5-D. Legal Authority REG 304.103.			6-C. Code		6-D. Legal Authority					
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority					
7. FROM: Position Title and Number					15. TO: Position Title and Number EXPERT PD: 6A39749							
8. Pay Plan ED		9. Occ. Code 0301	10. Grade or Level 00	11. Step or Rate 00	12. Total Salary/Award \$0		13. Pay Basis WC					
12A. Basic Pay \$0		12B. Locality Adj. \$0		12C. Adj. Basic Pay \$0		12D. Other Pay \$0						
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization OPM OFC OF THE DIRECTOR WASHINGTON DC							
EMPLOYEE DATA												
23. Veterans Preference 1 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%					24. Tenure 0 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use TG		26. Veterans Preference for RIF YES X NO		
27. FEGLI A0 INELIGIBLE FOR LIFE INSURANCE COVERAGE					28. Annuitant Indicator 9 NOT APPLICABLE				29. Pay Rate Determinant 0			
30. Retirement Plan 4 NONE				31. Service Comp. Date (Leave) 02/03/2025		32. Work Schedule F FULL TIME			33. Part-Time Hours Per Biweekly Pay Period			
POSITION DATA												
34. Position Occupied 2 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved				35. FLSA Category E E - Exempt N - Nonexempt		36. Appropriation Code 41AA0			37. Bargaining Unit Status 8888			
38. Duty Station Code 11-0010-001				39. Duty Station (City - County - State or Overseas Location) WASHINGTON DISTRICT OF COLUMBIA DC								
40. Agency Data 10001		41.		42. 0000		43. 33.94		44. CRITICAL-SENSITIVE (CS)/HIGH R				
45. Remarks APPOINTMENT AFFIDAVIT EXECUTED 02-03-2025 REASON FOR TEMPORARY APPOINTMENT: TO PROVIDE A HIGH LEVEL OF EXPERTISE RELATIVE TO ISSUES WHICH HAVE A SIGNIFICANT IMPACT ON THE FORMULATION OF AGENCY GOALS AND OBJECTIVES TO THE OPM DIRECTOR. CREDITABLE MILITARY SERVICE: NONE PREVIOUS RETIREMENT COVERAGE: NEVER COVERED												
46. Employing Department or Agency OPM					50. Signature/Authentication and Title of Approving Official ELECTRONICALLY SIGNED BY: CARMEN GARCIA-WHITESIDE CHIEF HUMAN CAPITAL OFFICER AND DIRECTOR OF OPM HR							
47. Agency Code OM00		48. Personnel Office ID 1000		49. Approval Date 02/06/2025								

NOTIFICATION OF PERSONNEL ACTION

Subject to Protective Order

1. Name (Last, First, Middle) DUARTE, STEPHEN DOMINIC						2. Social Security Number [REDACTED]		3. Date of Birth 12/23/1992		4. Effective Date 03/05/2025		
FIRST ACTION						SECOND ACTION						
5-A. Code 357		5-B. Nature of Action TERMINATION				6-A. Code		6-B. Nature of Action				
5-C. Code UYM		5-D. Legal Authority REG. 304.103				6-C. Code		6-D. Legal Authority				
5-E. Code		5-F. Legal Authority				6-E. Code		6-F. Legal Authority				
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From: [Personnel Security Group](#)
To: [Sylke, Kimberly D.](#)
Cc: [Lowe, Dana S.](#); [Nickerson, Tiffany V.](#); [Garcia, Carmen E.](#); [Beckman, Christopher J.](#); [Davis, Melinda M.](#); [Duncan, Jennifer](#)
Subject: ALTIK, Jacob - CLEARED 01/23/2025
Date: Thursday, January 23, 2025 5:45:00 AM
Attachments: [image001.png](#)

Please note that this cleared message is for a temporary appointment for less than 180 days.

Thank you!

Miranda Dillaman | Senior Personnel Security Specialist

U.S. Office of Personnel Management
Office of Facilities, Security, and Emergency Management | Personnel Security
T: (202) 936-2538 | [OPM.gov](https://www.opm.gov)



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APPOINTMENT AFFIDAVITS

Senior Advisor
(Position to which Appointed)

1/24/2025
(Date Appointed)

Office of Personnel Management Office of the Director Washington D.C.
(Department or Agency) (Bureau or Division) (Place of Employment)

I, Jacob Altik, do solemnly swear (or affirm) that--

A. OATH OF OFFICE

I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So help me God.

B. AFFIDAVIT AS TO STRIKING AGAINST THE FEDERAL GOVERNMENT

I am not participating in any strike against the Government of the United States or any agency thereof, and I will not so participate while an employee of the Government of the United States or any agency thereof.

C. AFFIDAVIT AS TO THE PURCHASE AND SALE OF OFFICE

I have not, nor has anyone acting in my behalf, given, transferred, promised or paid any consideration for or in expectation or hope of receiving assistance in securing this appointment.


(Signature of Appointee)

Subscribed and sworn (or affirmed) before me this 24th day of Janaury, 2025

at Washington
(City)

D.C.
(State)

(SEAL)


(Signature of Officer)

Commission expires _____
(If by a Notary Public, the date of his/her Commission should be shown)

Supervisory HR Specialist, OCHCO, OPM
(Title)

Note - If the appointee objects to the form of the oath on religious grounds, certain modifications may be permitted pursuant to the Religious Freedom Restoration Act. Please contact your agency's legal counsel for advice.

Standard Form 50
Rev. 7/91
U.S. Office of Personnel Management
FPM Supp. 296-33, Subch. 4

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) ALTIK, JACOB RODENHAUS		2. Social Security Number [REDACTED]	3. Date of Birth 09/07/1992	4. Effective Date 01/24/2025
FIRST ACTION		SECOND ACTION		
5-A. Code 190	5-B. Nature of Action PROVISIONAL APPT NTE 05/24/2025			
5-C. Code Y9K	5-D. Legal Authority SCH C, 213.3302(A).			
5-E. Code	5-F. Legal Authority			

7. FROM: Position Title and Number										15. TO: Position Title and Number SENIOR ADVISOR TO THE DIRECTOR PD: PMGS31263									
8. Pay Plan GS	9. Occ. Code 0301	10. Grade or Level 15	11. Step or Rate 10	12. Total Salary \$195,200.00		13. Pay Basis PA	16. Pay Plan GS	17. Occ. Code 0301	18. Grade or Level 15	19. Step or Rate 10	20. Total Salary/Award \$195,200.00		21. Pay Basis PA						
12A. Basic Pay \$162,672.00		12B. Locality Adj. \$32,528.00		12C. Adj. Basic Pay \$195,200.00		12D. Other Pay \$0		20A. Basic Pay \$162,672.00		20B. Locality Adj. \$32,528.00		20C. Adj. Basic Pay \$195,200.00		20D. Other Pay \$0					
14. Name and Location of Position's Organization										22. Name and Location of Position's Organization OPM OFC OF THE DIRECTOR WASHINGTON DC									

EMPLOYEE DATA										24. Tenure										25. Agency Use		26. Veterans Pref for RIF									
23. Veterans Preference 1 - None 3 - 10 Point/Disability 5 - 10 Point/Other 2 - 5 Point 4 - 10 Point/Compensable 6 - 10 Point/Compensable/30%										0 - None 2 - Conditional 1 - Permanent 3 - Indefinite										JS		YES ☒ NO ☐									
27. FEGLI B0 WAIVED										28. Annuitant Indicator 9 NOT APPLICABLE										29. Pay Rate Determinant 0											
30. Retirement Plan KF FERS FRAE AND FICA (FULL)										31. Service Comp. Date (Leave) 01/24/2025										32. Work Schedule F FULL TIME										33. Part-Time Hours Per Biweekly Pay Period	
POSITION DATA										35. FLSA Category										36. Appropriation Code		37. Bargaining Unit Status									
34. Position Occupied 2 - Excepted Service 3 - SES General 4 - SES Career										E - Exempt N - Nonexempt										41AA0		8888									
38. Duty Station Code 11-0010-001										39. Duty Station (City - County - State or Overseas Location) WASHINGTON DISTRICT OF COLUMBIA DC																					

40. AGENCY DATA		41.	42.	43.	44.
10001			0000	33.94	CRITICAL-SENSITIVE (CS)/HIGH R

45. Remarks
APPOINTMENT IS INDEFINITE.

APPOINTMENT IS ON A PROVISIONAL BASIS. YOU ARE ELIGIBLE FOR RETIREMENT COVERAGE AND FOR HEALTH BENEFITS AND LIFE INSURANCE. IF YOUR PERFORMANCE IS SATISFACTORY, AND YOU MEET ALL LEGAL, QUALIFICATIONS, AND OTHER APPLICABLE REQUIREMENTS, YOU MAY BE CONVERTED TO A NONTEMPORARY APPOINTMENT BEFORE THIS APPOINTMENT EXPIRES.

POSITION IS AT THE FULL PERFORMANCE LEVEL OR BAND.

APPOINTMENT AFFIDAVIT EXECUTED 01-24-2025.

FROZEN SERVICE: 0000

CREDITABLE MILITARY SERVICE: 0000

PREVIOUS RETIREMENT COVERAGE: NEVER COVERED

EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE, OR FERS-FRAE.

OPM FORM 1019 DATED 01-20-2025.

46. Employing Department or Agency OPM			50. Signature/Authentication and Title of Approving Official ELECTRONICALLY SIGNED BY: CARMEN GARCIA-WHITESIDE CHIEF HUMAN CAPITAL OFFICER AND DIRECTOR OF OPM HR	
47. Agency Code OM00	48. Personnel Office ID 1000	49. Approval Date 01/28/2025		

5-Part

2 - OPF Copy - Long-Term Record -- DO NOT DESTROY

Editions Prior to 7/91 Are Not Usable After
6/30/93
NSN 7540-01-333-6236

OPM-000282

NOTICE TO EMPLOYEE

This is your copy of the official notice of a personnel action. Keep it with your records because it could be used to make employment, pay, and qualifications decisions about you in the future.

The Action

- Blocks 5-B and 6-B describe the personnel action(s) that occurred.
- Blocks 15-22 show the position and organization to which you are assigned.

Pay

- When the personnel action is an award or bonus, block 20 shows the amount of that one-time cash payment. When the action is not an award or bonus, block 12 shows your former total annual salary, and block 20 shows your new total annual salary (block 20C plus 20D). The amounts in blocks 12 and 20 do not include any one-time cash payments (such as performance awards and recruitment or relocation bonuses) or payments that may vary from one pay period to the next (such as overtime pay), or other forms of premium pay.
- Block 20A is the scheduled amount for your grade and step, including any special salary rate you receive. It does not include any locality-based pay. This rate of pay serves as the basis for determining your rate of pay upon promotion, change to a lower grade, or reassignment, and is used for pay retention purposes.
- Block 20B is the annual dollar amount of your interim Geographic Adjustment or, beginning in 1994, your locality-based comparability payment.
- Block 20C is your Adjusted Basic Pay, the total of blocks 20A and 20B. It serves as the basis for computing your retirement benefits, life insurance, premium pay, and severance pay.
- Block 20D is the total dollar amount of any Retention Allowances, Supervisory Differentials, and Staffing Differentials that are listed in the remarks block. These payments are made in the same manner as basic pay, but are not a part of basic pay for any purpose.

Block 24 - Tenure

- Identifies the nature of your appointment and is used to determine your rights during a reduction in force (RIF). Tenure groups are explained in more detail in subchapter 26 of FPM Supplement 296-33 and RIF is explained in FPM Supplement 351-1; both should be available for review in your personnel office.

Block 26 - Veterans Preference to RIF

- Indicates whether you have preference for reduction-in-force purposes.

Block 30 - Retirement Plan

- **FICA** - Social Security System
- **CS** - Civil Service Retirement System
- **CS-Spec** - Civil Service Retirement System for law enforcement and firefighter personnel
- **FS** - Foreign Service Retirement and Disability System
- **FERS** - Federal Employees' Retirement System
- **FERS-Reserve**
- **Tech** - Federal Employees' Retirement System for National Guard Reserve Technicians
- **FERS-ATC** - Federal Employees' Retirement System for Air Traffic Controllers
- **FERS-Spec** - Federal Employees' Retirement System for law enforcement and firefighter personnel
- **FSPS** - Foreign Service Pension System

Block 31 - Service computation Date (Leave)

- Shows when your Federal service began unless you have prior creditable service. If so, this date is constructed to include your total years, months and days of prior creditable civilian and military service.
- Full-time employees with fewer than 3 years of service earn 4 hours of annual leave each pay period; those with 3 or more years but less than 15 years earn 6 hours each pay period; and those with 15 or more years earn 8 hours each pay period.
- Your earnings and leave statement or your time and attendance card will

Block 32 - Work Schedule

- Your work schedule is established by your supervisor.
- A full-time employee works on a prearranged scheduled tour of duty that is usually 40 hours per week. A part-time employee has a prearranged scheduled tour of duty that is usually between 16 and 32 hours per week. An intermittent employee has no prearranged scheduled tour of duty and works when needed. Full-Time and part-time employees whose appointments are for 90 days or more are usually eligible to earn annual leave; intermittent employees are not. Seasonal employees work on an annually recurring bases for periods of less than 12 months each year; they may have a full-time, a part-time, or an intermittent schedule during their work season. On-call employees work during periods of heavy workload and are in pay status for at least 6 months of each year; they may have either a full-time or a part-time schedule when they are in pay status.

Block 33 - Part-time Hours Per Biweekly Pay Period

Indicates the number of hours a part-time employee is scheduled to work during a two-week pay period.

Block 34 - Position Occupied

Identifies the employment system under which you are serving -- the Competitive Service, the Excepted Service, or the Senior Executive Service (SES). The employment system determines your eligibility to move to other jobs in the Federal service, your rights in disciplinary and adverse actions, and your eligibility for reemployment if you have Federal service.

Block 35 - FLSA Category

Exempt employees are not covered by the minimum wage and overtime law (the Fair Labor Standards Act); nonexempt employees are covered.

Block 37 - Bargaining Unit Status

Identifies a bargaining unit to which you belong, whether or not you are actually a member of a labor organization. Code "7777" indicates you are eligible but not in a bargaining unit; code "8888" indicates you are ineligible for inclusion in a bargaining unit.

Block 38 and 39 - Duty Station

Identifies the city, county, and state or the overseas location, where you actually work.

OTHER INFORMATION

- If your appointment entitles you to elect health benefits or life insurance, and you have not been provided materials explaining the programs available and the enrollment forms, contact your personnel specialist.
- Your personnel specialist will also tell you if your position is covered by an agreement between an employee organization (union) and your agency. If you are eligible to and elect to join an employee organization, you can elect to have your dues withheld from your salary.
- If you have questions or need more information about your rights and benefits, ask your supervisor or your personnel office.
- Definitions for any coded data in Blocks 1-24, 27-39 and 45-50 may be found in Federal Personnel Manual Supplement 292-1.

It is your responsibility to read all the information on the front of this notice and tell your personnel office immediately if there is an error in it.

Subject to Protective Order**Memorandum of Understanding for Detail between
OPM and USDS
Non-Reimbursable Detail Base Agreement**

The Office of Personnel Management (OPM) hereby enters into an agreement for the temporary detail of Jacob Altik (Detailee) from the Office of Personnel Management to the United States DOGE Service (USDS). This detail shall be made on a non-reimbursable basis in accordance with the provisions set forth herein.

1. PURPOSE

This Memorandum of Understanding (MOU) outlines the agreement for Jacob Altik to participate in a non-reimbursable detail to USDS for the purpose of supporting USDS projects.

2. SCOPE OF WORK/ASSIGNMENT

During the period of the detail, Jacob Altik will be detailed from the present position as a Lawyer within the Office of Personnel Management to a set of duties with USDS.

A. Duties and Responsibilities of the Detailee.

The Detailee's duties and responsibilities at USDS will include:

- Providing legal advice to the USDS Administrator and other senior leaders of USDS in consultation with USDS' general counsel;
- Interpreting legal authority applicable to USDS;
- Rendering a wide-variety of legal guidance, support, and strategy regarding USDS matters.

B. Goals of the Detail Assignment:

The purpose of this role is to provide USDS with experienced legal assistance by contributing specialized skills across various agency projects. The Detailee, in coordination with the USDS team, will contribute to USDS tasks as assigned. The incumbent will work across the Executive Office of the President and in conjunction with Agency leadership across Government to achieve USDS objectives.

C. Controls over Work

The Detailee will report to USDS leadership for the duration of this assignment.

The Supervisor of Jacob Altik will be the USDS Administrator.

3. DURATION, EXTENSION, AND TERMINATION OF ASSIGNMENT

- A. This assignment is for full-time, 80 hours per pay period NTE 180 days from the Detailee's start date with USDS. Upon execution of the MOU, USDS will begin the security clearance process, and the Detailee will receive a start date once clearance is received.
- B. This agreement may be amended, extended, or terminated by mutual written and signed consent of both parties, with reasonable notice to the Detailee. The desire for such activity by either OPM or USDS shall be declared in writing at least one month (30 calendar days) in

Subject to Protective Order

**Memorandum of Understanding for Detail between
OPM and USDS
Non-Reimbursable Detail Base Agreement**

advance of the effective date for such action, unless good cause exists for immediate termination.

- C. An extension must be documented as a written and signed amendment to this agreement and personnel action, as appropriate.
- D. At the conclusion of the detail, Jacob Altik will return to the position of record with OPM.
- E. The work week and hours of duty will be determined by USDS, subject to applicable Federal regulations.
- F. The Detailee will continue to accrue annual and sick leave in accordance with OPM's provisions for Attendance and Leave. Use of leave will be approved by the USDS supervisor designated for the period of assignment. The USDS supervisor will advise the OPM supervisor of any leave taken by submitting approved time and attendance records on a biweekly basis. OPM will continue to maintain the Detailee's official time and attendance record. The Detailee's supervisor at USDS, or designee, must sign all submitted time and attendance records.
- G. The Detailee's coverage under Federal retirement, group health benefits, life insurance, and Thrift Savings Plan (if applicable) will continue during the period of assignment. The Detailee's share of costs for such coverage will continue to be withheld from the Detailee's salary. Payment of the employer's share of costs is indicated below.

4. LEGAL AUTHORITY

The Economy Act, 31 U.S.C. §§ 1535 - 1536 16 HRM 9334.2A

5. REIMBURSEMENT PROVISIONS:

- A. Salary and Fringe Benefits: OPM will continue to pay Detailee's annual salary. This agreement is non-reimbursable.
- B. Overtime or other Special Charges: Should USDS need the Detailee to work beyond the regular 80-hour biweekly tour of duty, the USDS supervisor must obtain approval from the Detailee's supervisor of record.

6. RULES, REGULATIONS, AND POLICIES:

- A. The Detailee is subject to the Federal statutory and regulatory provisions that govern ethical and other standards of conduct, conflicts of interest, suitability, security, and limitations on political activity (18 U.S.C. §§ 203, 205, 208, and 209 and 5 C.F.R. Parts 2635 and 4501); and to any applicable state and local government statutory and regulatory provisions.
- B. The Federal Tort Claims Act and any other Federal tort liability statutes shall apply to the Detailee.
- C. The rules and policies that govern the internal operation and management of USDS are applicable to the Detailee.
- D. Records retention. The Detailee agrees to preserve information worked on for the USDS Interagency Hiring Initiatives team in accordance with the Federal Records Act, OPM Records
- E. Unauthorized disclosure of information. The Detailee will not disclose nonpublic information to outside parties without prior approval from USDS. If the Detailee improperly discloses non-public information, the OPM agrees to pursue appropriate steps. These provisions are consistent with and do not supersede, conflict with, or otherwise alter the employee obligations, rights, or liabilities created by existing

Subject to Protective Order

**Memorandum of Understanding for Detail between
OPM and USDS
Non-Reimbursable Detail Base Agreement**

statute or Executive order relating to (1) classified information, (2) communications to Congress, (3) the reporting to an Inspector General of a violation of any law, rule or regulation, or mismanagement, a gross waste of funds, an abuse of authority, or a substantial and specific danger to public health or safety, or (4) any other whistleblower protection. These definitions, requirements, obligations, rights, sanctions, and liabilities created by controlling Executive orders and statutory provisions are incorporated into this agreement and are controlling.

- F. Should travel be required in the performance of official duties during the detail, the Detailee will be reimbursed in accordance with the Federal Travel Regulations. Any costs associated with travel directed by USDS shall be paid by USDS.

7. SECURITY CLEARANCE:

The commencement of the detail is contingent upon the Detailee's successful adjudication and receipt of any necessary security clearances and other pre-employment screening required by the Executive Office of the President. If the Detailee is unable to obtain the required level of access prior to the detail or access is suspended or revoked for any reason during the detail, USDS retains the right to immediately terminate the detail. OPM is not obligated to provide a replacement.

8. LOCATION OF WORK ASSIGNMENT:

The Detailee's work location shall be the Eisenhower Executive Office Building.

9. CONTACTS:

The contacts of each party to this agreement are:

USDS Point of Contact:

Steven Davis, Senior Advisor, USDS, steven.m.davis@doge.eop.gov

OPM Point of Contact:

Carmen Garcia, Chief Human Capital Officer, OPM, carmen.garcia@opm.gov

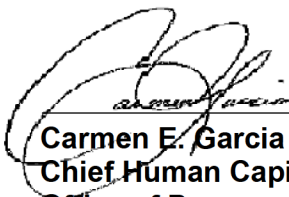
10. SIGNATURES:

/s/ Steven M. Davis

**Steven Davis
Senior Advisor
United States DOGE Service**

2/10/25

Date



**Carmen E. Garcia
Chief Human Capital Officer
Office of Personnel Management**

2/7/2025

Date

Standard Form 50
Rev. 7/91
U.S. Office of Personnel Management
FPM Supp. 296-33, Subch. 4

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) ALTIK, JACOB RODENHAUS				2. Social Security Number [REDACTED]		3. Date of Birth 09/07/1992		4. Effective Date 06/27/2025			
FIRST ACTION				SECOND ACTION							
5-A. Code 317		5-B. Nature of Action RESIGNATION		6-A. Code		6-B. Nature of Action					
5-C. Code RUM		5-D. Legal Authority REG 715.202 OTHER. RESIG EMP W/NO APPEAL RIGHTS.		6-C. Code		6-D. Legal Authority					
5-E. Code		5-F. Legal Authority		6-E. Code		6-F. Legal Authority					
7. FROM: Position Title and Number SENIOR ADVISOR TO THE DIRECTOR PD: PMGS31263				15. TO: Position Title and Number							
8. Pay Plan GS		9. Occ. Code 0301		10. Grade or Level 15		11. Step or Rate 10		12. Total Salary \$195,200.00		13. Pay Basis PA	
12A. Basic Pay \$162,672.00		12B. Locality Adj. \$32,528.00		12C. Adj. Basic Pay \$195,200.00		12D. Other Pay \$0		20A. Basic Pay		20B. Locality Adj.	
20C. Adj. Basic Pay		20D. Other Pay		20A. Basic Pay		20B. Locality Adj.		20C. Adj. Basic Pay		20D. Other Pay	
14. Name and Location of Position's Organization OPM OFC OF THE DIRECTOR				22. Name and Location of Position's Organization							
WASHINGTON DC EMPLOYEE DATA											
23. Veterans Preference 1 - None 3 - 10 Point/Disability 5 - 10 Point/Other 2 - 5 Point 4 - 10 Point/Compensable 6 - 10 Point/Compensable/30% 1				24. Tenure 0 - None 2 - Conditional 3 - Permanent 3 - Indefinite 3				25. Agency Use JS		26. Veterans Pref for RIF YES X NO	
27. FEGLI B0 WAIVED				28. Annuitant Indicator 9 NOT APPLICABLE				29. Pay Rate Determinant 0			
30. Retirement Plan KF FERS FRAE AND FICA (FULL)				31. Service Comp. Date (Leave) 01/24/2025		32. Work Schedule F FULL TIME		33. Part-Time Hours Per Biweekly Pay Period			
POSITION DATA											
34. Position Occupied 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career 2				35. FLSA Category E - Exempt N - Nonexempt E		36. Appropriation Code 41AA0		37. Bargaining Unit Status 8888			
38. Duty Station Code 11-0010-001				39. Duty Station (City - County - State or Overseas Location) WASHINGTON DISTRICT OF COLUMBIA DC							
40. AGENCY DATA 10001		41.		42. 0000		43. 33.94		44. CRITICAL-SENSITIVE (CS)/HIGH R			
45. Remarks HEALTH BENEFITS COVERAGE IS EXTENDED FOR 31 DAYS DURING WHICH YOU ARE ELIGIBLE TO CONVERT TO AN INDIVIDUAL POLICY (NONGROUP CONTRACT). FORWARDING ADDRESS: [REDACTED] LUMP-SUM PAYMENT TO BE MADE FOR ANY UNUSED ANNUAL LEAVE. REASON FOR RESIGNATION: I AM LEAVING TO GO CLERK. EMAIL ADDRESS: [REDACTED]											
46. Employing Department or Agency OPM						50. Signature/Authentication and Title of Approving Official ELECTRONICALLY SIGNED BY: CARMEN GARCIA-WHITESIDE CHIEF HUMAN CAPITAL OFFICER AND DIRECTOR OF OPM HR					
47. Agency Code OM00		48. Personnel Office ID 1000		49. Approval Date 06/27/2025							

5-Part

2 - OPF Copy - Long-Term Record -- DO NOT DESTROY

Editions Prior to 7/91 Are Not Usable After
6/30/93
NSN 7540-01-333-6236

OPM-000287

NOTICE TO EMPLOYEE

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- Blocks 5-B and 6-B describe the personnel action(s) that occurred.
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- Indicates whether you have preference for reduction-in-force purposes.

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Exempt employees are not covered by the minimum wage and overtime law (the Fair Labor Standards Act); nonexempt employees are covered.

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Identifies a bargaining unit to which you belong, whether or not you are actually a member of a labor organization. Code "7777" indicates you are eligible but not in a bargaining unit; code "8888" indicates you are ineligible for inclusion in a bargaining unit.

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Subject to Protective Order

Dillaman, Miranda C.

From: Personnel Security Group
Sent: Tuesday, January 28, 2025 9:49 AM
To: Sylke, Kimberly D.
Cc: Lowe, Dana S.; Nickerson, Tiffany V.; Garcia, Carmen E.; Beckman, Christopher J.; Davis, Melinda M.; Duncan, Jennifer
Subject: MONROE, Justin - CLEARED 01/28/2025

Please note that this cleared message is for a temporary appointment for less than 180 days.

Thank you!

Miranda Dillaman | Senior Personnel Security Specialist

U.S. Office of Personnel Management
Office of Facilities, Security, and Emergency Management | Personnel Security
T: (202) 936-2538 | [OPM.gov](https://www.opm.gov)



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APPOINTMENT AFFIDAVITS

Expert
(Position to which Appointed) 1/28/2025
(Date Appointed)

OPM Office of the Director Washington, D.C.
(Department or Agency) (Bureau or Division) (Place of Employment)

I, Justin Monroe, do solemnly swear (or affirm) that--

A. OATH OF OFFICE

I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So help me God.

B. AFFIDAVIT AS TO STRIKING AGAINST THE FEDERAL GOVERNMENT

I am not participating in any strike against the Government of the United States or any agency thereof, and I will not so participate while an employee of the Government of the United States or any agency thereof.

C. AFFIDAVIT AS TO THE PURCHASE AND SALE OF OFFICE

I have not, nor has anyone acting in my behalf, given, transferred, promised or paid any consideration for or in expectation or hope of receiving assistance in securing this appointment.


(Signature of Appointee)

Subscribed and sworn (or affirmed) before me this 28 day of January, 2025

at Washington D.C.
(City) (State)

(SEAL)


(Signature of Officer)

Commission expires Supervisory HR Specialist
(If by a Notary Public, the date of his/her Commission should be shown) (Title)

Note - If the appointee objects to the form of the oath on religious grounds, certain modifications may be permitted pursuant to the Religious Freedom Restoration Act. Please contact your agency's legal counsel for advice.

NOTICE OF PROTECTIVE ORDER

Subject to Protective Order

1. Name (Last, First, Middle) MONROE, JUSTIN CHARLES					2. Social Security Number [REDACTED]		3. Date of Birth 03/07/1988		4. Effective Date 01/28/2025		
FIRST ACTION					SECOND ACTION						
5-A. Code 171		5-B. Nature of Action EXC APPT NTE 07/26/2025			6-A. Code		6-B. Nature of Action				
5-C. Code H2L		5-D. Legal Authority REG 304.103.			6-C. Code		6-D. Legal Authority				
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority				
7. FROM: Position Title and Number					15. TO: Position Title and Number EXPERT PD: 6A39734						
8. Pay Plan	9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary	13. Pay Basis	16. Pay Plan ED	17. Occ. Code 0301	18. Grade or Level 00	19. Step or Rate 00	20. Total Salary/Award \$0	21. Pay Basis WC
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay \$0		20B. Locality Adj. \$0	
								20C. Adj. Basic Pay \$0		20D. Other Pay \$0	
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization OPM OFC OF THE DIRECTOR WASHINGTON DC						
EMPLOYEE DATA											
23. Veterans Preference 1 1 - None 2 - 5-Point 3 - 10-Point/Disability 4 - 10-Point/Compensable 5 - 10-Point/Other 6 - 10-Point/Compensable/30%					24. Tenure 0 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite			25. Agency Use TG		26. Veterans Preference for RIF YES X NO	
27. FEGLI A0 INELIGIBLE FOR LIFE INSURANCE COVERAGE					28. Annuitant Indicator 9 NOT APPLICABLE			29. Pay Rate Determinant 0			
30. Retirement Plan 4 NONE				31. Service Comp. Date (Leave) 01/28/2025		32. Work Schedule F FULL TIME			33. Part-Time Hours Per Biweekly Pay Period		
POSITION DATA											
34. Position Occupied 2 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved				35. FLSA Category E E - Exempt N - Nonexempt		36. Appropriation Code 41AA0			37. Bargaining Unit Status 8888		
38. Duty Station Code 11-0010-001				39. Duty Station (City - County - State or Overseas Location) WASHINGTON DISTRICT OF COLUMBIA DC							
40. Agency Data 10001		41.		42. 0000		43. 33.94		44. CRITICAL-SENSITIVE (CS)/HIGH R			
45. Remarks APPOINTMENT AFFIDAVIT EXECUTED 01-28-2025 REASON FOR TEMPORARY APPOINTMENT: TO PROVIDE A HIGH LEVEL OF EXPERTISE RELATIVE TO ISSUES WHICH HAVE A SIGNIFICANT IMPACT ON THE FORMULATION OF AGENCY GOALS AND OBJECTIVES TO THE OPM DIRECTOR. CREDITABLE MILITARY SERVICE: 0000 PREVIOUS RETIREMENT COVERAGE: NEVER COVERED											
46. Employing Department or Agency OPM					50. Signature/Authentication and Title of Approving Official ELECTRONICALLY SIGNED BY: CARMEN GARCIA-WHITESIDE CHIEF HUMAN CAPITAL OFFICER AND DIRECTOR OF OPM HR						
47. Agency Code OM00		48. Personnel Office ID 1000		49. Approval Date 01/30/2025							

Standard Form 50
Rev. 7/91
U.S. Office of Personnel Management
FPM Supp. 296-33, Subch. 4

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) MONROE, JUSTIN CHARLES				2. Social Security Number [REDACTED]		3. Date of Birth 03/07/1988		4. Effective Date 01/28/2025			
FIRST ACTION				SECOND ACTION							
5-A. Code 781		5-B. Nature of Action CHG IN WORK SCHEDULE		6-A. Code		6-B. Nature of Action					
5-C. Code VXM		5-D. Legal Authority 5 U.S.C. 6101.		6-C. Code		6-D. Legal Authority					
5-E. Code		5-F. Legal Authority		6-E. Code		6-F. Legal Authority					
7. FROM: Position Title and Number EXPERT PD: 6A39734				15. TO: Position Title and Number EXPERT PD: 6A39734							
8. Pay Plan ED		9. Occ. Code 0301		10. Grade or Level 00		11. Step or Rate 00		12. Total Salary \$0		13. Pay Basis WC	
12A. Basic Pay \$0		12B. Locality Adj. \$0		12C. Adj. Basic Pay \$0		12D. Other Pay \$0		20A. Basic Pay \$0		20B. Locality Adj. \$0	
20C. Adj. Basic Pay \$0		20D. Other Pay \$0		20E. Basic Pay \$0		20F. Locality Adj. \$0		20G. Adj. Basic Pay \$0		20H. Other Pay \$0	
14. Name and Location of Position's Organization OPM OFC OF THE DIRECTOR WASHINGTON DC				22. Name and Location of Position's Organization OPM OFC OF THE DIRECTOR WASHINGTON DC							
EMPLOYEE DATA				24. Tenure 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite 0 1 Permanent 3 Indefinite							
23. Veterans Preference 1 - None 3 - 10 Point/Disability 5 - 10 Point/Other 2 - 5 Point 4 - 10 Point/Compensable 6 - 10 Point/Compensable/30% 1				25. Agency Use MK				26. Veterans Pref for RIF YES X NO			
27. FEGLI A0 INELIGIBLE FOR LIFE INSURANCE COVERAGE				28. Annuitant Indicator 9 NOT APPLICABLE				29. Pay Rate Determinant 0			
30. Retirement Plan 4 NONE				31. Service Comp. Date (Leave) 01/28/2025				32. Work Schedule I INTERMITTENT			
33. Part-Time Hours Per Biweekly Pay Period				37. Bargaining Unit Status 8888							
POSITION DATA				35. FLSA Category E - Exempt N - Nonexempt E							
34. Position Occupied 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career 2				36. Appropriation Code 41AA0				37. Bargaining Unit Status 8888			
38. Duty Station Code 11-0010-001				39. Duty Station (City - County - State or Overseas Location) WASHINGTON DISTRICT OF COLUMBIA DC							
40. AGENCY DATA 10001		41.		42. 0000		43. 33.94		44. CRITICAL-SENSITIVE (CS)/HIGH R			
45. Remarks											

46. Employing Department or Agency OPM			50. Signature/Authentication and Title of Approving Official ELECTRONICALLY SIGNED BY: CARMEN GARCIA-WHITESIDE CHIEF HUMAN CAPITAL OFFICER AND DIRECTOR OF OPM HR		
47. Agency Code OM00	48. Personnel Office ID 1000	49. Approval Date 04/09/2025			

5-Part

2 - OPF Copy - Long-Term Record -- DO NOT DESTROY

Editions Prior to 7/91 Are Not Usable After
6/30/93
NSN 7540-01-333-6236

OPM-000292

NOTICE TO EMPLOYEE

This is your copy of the official notice of a personnel action. Keep it with your records because it could be used to make employment, pay, and qualifications decisions about you in the future.

The Action

- Blocks 5-B and 6-B describe the personnel action(s) that occurred.
- Blocks 15-22 show the position and organization to which you are assigned.

Pay

- When the personnel action is an award or bonus, block 20 shows the amount of that one-time cash payment. When the action is not an award or bonus, block 12 shows your former total annual salary, and block 20 shows your new total annual salary (block 20C plus 20D). The amounts in blocks 12 and 20 do not include any one-time cash payments (such as performance awards and recruitment or relocation bonuses) or payments that may vary from one pay period to the next (such as overtime pay), or other forms of premium pay.
- Block 20A is the scheduled amount for your grade and step, including any special salary rate you receive. It does not include any locality-based pay. This rate of pay serves as the basis for determining your rate of pay upon promotion, change to a lower grade, or reassignment, and is used for pay retention purposes.
- Block 20B is the annual dollar amount of your interim Geographic Adjustment or, beginning in 1994, your locality-based comparability payment.
- Block 20C is your Adjusted Basic Pay, the total of blocks 20A and 20B. It serves as the basis for computing your retirement benefits, life insurance, premium pay, and severance pay.
- Block 20D is the total dollar amount of any Retention Allowances, Supervisory Differentials, and Staffing Differentials that are listed in the remarks block. These payments are made in the same manner as basic pay, but are not a part of basic pay for any purpose.

Block 24 - Tenure

- Identifies the nature of your appointment and is used to determine your rights during a reduction in force (RIF). Tenure groups are explained in more detail in subchapter 26 of FPM Supplement 296-33 and RIF is explained in FPM Supplement 351-1; both should be available for review in your personnel office.

Block 26 - Veterans Preference to RIF

- Indicates whether you have preference for reduction-in-force purposes.

Block 30 - Retirement Plan

- **FICA** - Social Security System
- **CS** - Civil Service Retirement System
- **CS-Spec** - Civil Service Retirement System for law enforcement and firefighter personnel
- **FS** - Foreign Service Retirement and Disability System
- **FERS** - Federal Employees' Retirement System
- **FERS-Reserve**
- **Tech** - Federal Employees' Retirement System for National Guard Reserve Technicians
- **FERS-ATC** - Federal Employees' Retirement System for Air Traffic Controllers
- **FERS-Spec** - Federal Employees' Retirement System for law enforcement and firefighter personnel
- **FSPS** - Foreign Service Pension System

Block 31 - Service computation Date (Leave)

- Shows when your Federal service began unless you have prior creditable service. If so, this date is constructed to include your total years, months and days of prior creditable civilian and military service.
- Full-time employees with fewer than 3 years of service earn 4 hours of annual leave each pay period; those with 3 or more years but less than 15 years earn 6 hours each pay period; and those with 15 or more years earn 8 hours each pay period.
- Your earnings and leave statement or your time and attendance card will

Block 32 - Work Schedule

- Your work schedule is established by your supervisor.
- A full-time employee works on a prearranged scheduled tour of duty that is usually 40 hours per week. A part-time employee has a prearranged scheduled tour of duty that is usually between 16 and 32 hours per week. An intermittent employee has no prearranged scheduled tour of duty and works when needed. Full-Time and part-time employees whose appointments are for 90 days or more are usually eligible to earn annual leave; intermittent employees are not. Seasonal employees work on an annually recurring bases for periods of less than 12 months each year; they may have a full-time, a part-time, or an intermittent schedule during their work season. On-call employees work during periods of heavy workload and are in pay status for at least 6 months of each year; they may have either a full-time or a part-time schedule when they are in pay status.

Block 33 - Part-time Hours Per Biweekly Pay Period

Indicates the number of hours a part-time employee is scheduled to work during a two-week pay period.

Block 34 - Position Occupied

Identifies the employment system under which you are serving -- the Competitive Service, the Excepted Service, or the Senior Executive Service (SES). The employment system determines your eligibility to move to other jobs in the Federal service, your rights in disciplinary and adverse actions, and your eligibility for reemployment if you have Federal service.

Block 35 - FLSA Category

Exempt employees are not covered by the minimum wage and overtime law (the Fair Labor Standards Act); nonexempt employees are covered.

Block 37 - Bargaining Unit Status

Identifies a bargaining unit to which you belong, whether or not you are actually a member of a labor organization. Code "7777" indicates you are eligible but not in a bargaining unit; code "8888" indicates you are ineligible for inclusion in a bargaining unit.

Block 38 and 39 - Duty Station

Identifies the city, county, and state or the overseas location, where you actually work.

OTHER INFORMATION

- If your appointment entitles you to elect health benefits or life insurance, and you have not been provided materials explaining the programs available and the enrollment forms, contact your personnel specialist.
- Your personnel specialist will also tell you if your position is covered by an agreement between an employee organization (union) and your agency. If you are eligible to and elect to join an employee organization, you can elect to have your dues withheld from your salary.
- If you have questions or need more information about your rights and benefits, ask your supervisor or your personnel office.
- Definitions for any coded data in Blocks 1-24, 27-39 and 45-50 may be found in Federal Personnel Manual Supplement 292-1.

It is your responsibility to read all the information on the front of this notice and tell your personnel office immediately if there is an error in it.

Standard Form 50
Rev. 7/91
U.S. Office of Personnel Management
FPM Supp. 296-33, Subch. 4

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) MONROE, JUSTIN CHARLES				2. Social Security Number [REDACTED]		3. Date of Birth 03/07/1988		4. Effective Date 06/06/2025			
FIRST ACTION				SECOND ACTION							
b-A. Code 317				b-B. Nature of Action RESIGNATION							
5-C. Code RUM				5-D. Legal Authority REG 715.202 OTHER.							
5-E. Code				5-F. Legal Authority							
6-A. Code				6-B. Nature of Action							
6-C. Code				6-D. Legal Authority							
6-E. Code				6-F. Legal Authority							
7. FROM: Position Title and Number EXPERT PD: 6A39734				15. TO: Position Title and Number							
8. Pay Plan ED		9. Occ. Code 0301		10. Grade or Level 00		11. Step or Rate 00		12. Total Salary \$0		13. Pay Basis WC	
12A. Basic Pay \$0		12B. Locality Adj. \$0		12C. Adj. Basic Pay \$0		12D. Other Pay \$0		20A. Basic Pay		20B. Locality Adj.	
20C. Adj. Basic Pay		20D. Other Pay		20E. Basic Pay		20F. Locality Adj.		20G. Adj. Basic Pay		20H. Other Pay	
14. Name and Location of Position's Organization OPM OFC OF THE DIRECTOR				22. Name and Location of Position's Organization							
WASHINGTON DC											
EMPLOYEE DATA											
23. Veterans Preference 1 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%				24. Tenure 0 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite				25. Agency Use JS		26. Veterans Pref for RIF ☐ YES ☒ NO	
27. FEGLI A0 INELIGIBLE FOR LIFE INSURANCE COVERAGE				28. Annuitant Indicator 9 NOT APPLICABLE				29. Pay Rate Determinant 0			
30. Retirement Plan 4 NONE				31. Service Comp. Date (Leave) 01/28/2025				32. Work Schedule I INTERMITTENT			
33. Part-Time Hours Per Biweekly Pay Period				37. Bargaining Unit Status 8888							
POSITION DATA											
34. Position Occupied 2 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career				35. FLSA Category E E - Exempt N - Nonexempt				36. Appropriation Code 41AA0			
38. Duty Station Code 11-0010-001				39. Duty Station (City - County - State or Overseas Location) WASHINGTON DISTRICT OF COLUMBIA DC							
40. AGENCY DATA 10001		41.		42. 0000		43. 33.94		44. CRITICAL-SENSITIVE (CS)/HIGH R			
45. Remarks FORWARDING ADDRESS [REDACTED] EMPLOYEE GAVE NO REASON FOR RESIGNATION.											

46. Employing Department or Agency OPM			50. Signature/Authentication and Title of Approving Official ELECTRONICALLY SIGNED BY: CARMEN GARCIA-WHITESIDE CHIEF HUMAN CAPITAL OFFICER AND DIRECTOR OF OPM HR		
47. Agency Code OM00	48. Personnel Office ID 1000	49. Approval Date 06/10/2025			

5-Part

2 - OPF Copy - Long-Term Record -- DO NOT DESTROY

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6/30/93
NSN 7540-01-333-6236

OPM-000294

NOTICE TO EMPLOYEE

This is your copy of the official notice of a personnel action. Keep it with your records because it could be used to make employment, pay, and qualifications decisions about you in the future.

The Action

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- **CS-Spec** - Civil Service Retirement System for law enforcement and firefighter personnel
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- **FERS** - Federal Employees' Retirement System
- **FERS-Reserve**
- **Tech** - Federal Employees' Retirement System for National Guard Reserve Technicians
- **FERS-ATC** - Federal Employees' Retirement System for Air Traffic Controllers
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- Your earnings and leave statement or your time and attendance card will

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Block 33 - Part-time Hours Per Biweekly Pay Period

Indicates the number of hours a part-time employee is scheduled to work during a two-week pay period.

Block 34 - Position Occupied

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Block 38 and 39 - Duty Station

Identifies the city, county, and state or the overseas location, where you actually work.

OTHER INFORMATION

- If your appointment entitles you to elect health benefits or life insurance, and you have not been provided materials explaining the programs available and the enrollment forms, contact your personnel specialist.
- Your personnel specialist will also tell you if your position is covered by an agreement between an employee organization (union) and your agency. If you are eligible to and elect to join an employee organization, you can elect to have your dues withheld from your salary.
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It is your responsibility to read all the information on the front of this notice and tell your personnel office immediately if there is an error in it.

From: [Personnel Security Group](#)
To: [Sylke, Kimberly D.](#)
Cc: [Lowe, Dana S.](#); [Nickerson, Tiffany V.](#); [Garcia, Carmen E.](#); [Beckman, Christopher J.](#); [Davis, Melinda M.](#); [Duncan, Jennifer](#)
Subject: PETERS, Noah - CLEARED 01/19/2025
Date: Sunday, January 19, 2025 7:38:00 PM
Attachments: [image001.png](#)

Please note that this cleared message is for a temporary appointment for less than 180 days.

Thank you!

Miranda Dillaman | Senior Personnel Security Specialist

U.S. Office of Personnel Management
Office of Facilities, Security, and Emergency Management | Personnel Security
T: (202) 936-2538 | [OPM.gov](https://www.opm.gov)



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APPOINTMENT AFFIDAVITS

Senior Advisor to the Director

(Position to which Appointed)

01/20/2025

(Date Appointed)

Office of Personnel Management

(Department or Agency)

Office of the Director

(Bureau or Division)

Washington, DC, United States

(Place of Employment)

I, Noah Barnett Peters, do solemnly swear (or affirm) that--

A. OATH OF OFFICE

I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So help me God.

B. AFFIDAVIT AS TO STRIKING AGAINST THE FEDERAL GOVERNMENT

I am not participating in any strike against the Government of the United States or any agency thereof, and I will not so participate while an employee of the Government of the United States or any agency thereof.

C. AFFIDAVIT AS TO THE PURCHASE AND SALE OF OFFICE

I have not, nor has anyone acting in my behalf, given, transferred, promised or paid any consideration for or in expectation or hope of receiving assistance in securing this appointment.

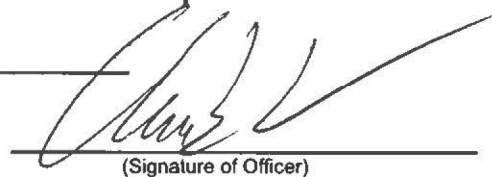

(Signature of Appointee)

Subscribed and sworn (or affirmed) before me this 20 day of JANUARY, 2025

at WASHINGTON
(City)

D.C.
(State)

(SEAL)


(Signature of Officer)

Commission expires _____

(If by a Notary Public, the date of his/her Commission should be shown)

Acting Director
(Title)

Note - If the appointee objects to the form of the oath on religious grounds, certain modifications may be permitted pursuant to the Religious Freedom Restoration Act. Please contact your agency's legal counsel for advice.

NOTICE OF PROTECTIVE ORDER
Subject: Personnel Action

1. Name (Last, First, Middle) PETERS, NOAH BARNETT					2. Social Security Number [REDACTED]		3. Date of Birth 04/04/1985		4. Effective Date 01/20/2025		
FIRST ACTION					SECOND ACTION						
5-A. Code 190		5-B. Nature of Action PROVISIONAL APPT NTE 05/20/2025			6-A. Code		6-B. Nature of Action				
5-C. Code Y9K		5-D. Legal Authority SCH C, 213.3302(A).			6-C. Code		6-D. Legal Authority				
5-E. Code AWM		5-F. Legal Authority OPM FORM 1019 DATED 01-20-2025			6-E. Code		6-F. Legal Authority				
7. FROM: Position Title and Number					15. TO: Position Title and Number SENIOR ADVISOR PD: 6A38859						
8. Pay Plan	9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary	13. Pay Basis	16. Pay Plan GS	17. Occ. Code 0301	18. Grade or Level 15	19. Step or Rate 10	20. Total Salary/Award \$195,200.00	21. Pay Basis PA
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay \$162,672.00		20B. Locality Adj. \$32,528.00	
								20C. Adj. Basic Pay \$195,200.00		20D. Other Pay \$0	
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization OPM OFC OF THE DIRECTOR WASHINGTON DC						
EMPLOYEE DATA											
23. Veterans Preference 1 1 - None 2 - 5-Point 3 - 10-Point/Disability 4 - 10-Point/Compensable 5 - 10-Point/Other 6 - 10-Point/Compensable/30%					24. Tenure 3 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite			25. Agency Use JS		26. Veterans Preference for RIF [] YES [X] NO	
27. FEGLI B0 WAIVED					28. Annuitant Indicator 9 NOT APPLICABLE				29. Pay Rate Determinant 7		
30. Retirement Plan KF FERS FRAE AND FICA (FULL)				31. Service Comp. Date (Leave) 01/20/2025		32. Work Schedule F FULL TIME			33. Part-Time Hours Per Biweekly Pay Period		
POSITION DATA											
34. Position Occupied 2 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved				35. FLSA Category E E - Exempt N - Nonexempt		36. Appropriation Code 41AA0			37. Bargaining Unit Status 8888		
38. Duty Station Code 11-0010-001				39. Duty Station (City - County - State or Overseas Location) WASHINGTON DISTRICT OF COLUMBIA DC							
40. Agency Data 10001		41.		42. 0000		43. 33.94		44. CRITICAL-SENSITIVE (CS)/HIGH R			
45. Remarks APPOINTMENT IS INDEFINITE. APPOINTMENT IS ON A PROVISIONAL BASIS. YOU ARE ELIGIBLE FOR RETIREMENT COVERAGE AND FOR HEALTH BENEFITS AND LIFE INSURANCE. IF YOUR PERFORMANCE IS SATISFACTORY, AND YOU MEET ALL LEGAL, QUALIFICATIONS, AND OTHER APPLICABLE REQUIREMENTS, YOU MAY BE CONVERTED TO A NONTEMPORARY APPOINTMENT BEFORE THIS APPOINTMENT EXPIRES. APPOINTMENT AFFIDAVIT EXECUTED 01-20-2025. CREDITABLE MILITARY SERVICE: 0000 PREVIOUS RETIREMENT COVERAGE: NEVER COVERED OPM FORM 1019 DATED 01-20-2025.											
46. Employing Department or Agency OPM					50. Signature/Authentication and Title of Approving Official ELECTRONICALLY SIGNED BY:						
47. Agency Code OM00		48. Personnel Office ID 1000		49. Approval Date 01/24/2025		CARMEN GARCIA-WHITESIDE CHIEF HUMAN CAPITAL OFFICER AND DIRECTOR OF OPM HR					

Standard Form 50
Rev. 7/91
U.S. Office of Personnel Management
FPM Supp. 296-33, Subch. 4

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) BOBBA, AKASH NMN				2. Social Security Number [REDACTED]		3. Date of Birth 07/12/2003		4. Effective Date 07/18/2025			
FIRST ACTION				SECOND ACTION							
5-A. Code 355				5-B. Nature of Action TERMINATION-EXP OF APPT							
5-C. Code				5-D. Legal Authority							
5-E. Code				5-F. Legal Authority							
7. FROM: Position Title and Number EXPERT PD: 6A39740				15. TO: Position Title and Number							
8. Pay Plan ED		9. Occ. Code 0301		10. Grade or Level 00		11. Step or Rate 00		12. Total Salary \$0		13. Pay Basis WC	
12A. Basic Pay \$0		12B. Locality Adj. \$0		12C. Adj. Basic Pay \$0		12D. Other Pay \$0		20A. Basic Pay		20B. Locality Adj.	
14. Name and Location of Position's Organization OPM OFC OF THE DIRECTOR				22. Name and Location of Position's Organization							
WASHINGTON DC											
EMPLOYEE DATA											
23. Veterans Preference 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30% 1						24. Tenure 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite 0		25. Agency Use JS		26. Veterans Pref for RIF YES ☐ NO ☒	
27. FEGLI A0 INELIGIBLE FOR LIFE INSURANCE COVERAGE						28. Annuitant Indicator 9 NOT APPLICABLE		29. Pay Rate Determinant 0			
30. Retirement Plan 4 NONE				31. Service Comp. Date (Leave) 01/20/2025		32. Work Schedule I INTERMITTENT		33. Part-Time Hours Per Biweekly Pay Period			
POSITION DATA											
34. Position Occupied 2 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career				35. FLSA Category E - Exempt N - Nonexempt E		36. Appropriation Code 41AA0		37. Bargaining Unit Status 8888			
38. Duty Station Code 11-0010-001				39. Duty Station (City - County - State or Overseas Location) WASHINGTON DISTRICT OF COLUMBIA DC							
40. AGENCY DATA 10001		41.		42. 0000		43. 33.94		44. CRITICAL-SENSITIVE (CS)/HIGH R			
45. Remarks FORWARDING ADDRESS: [REDACTED]											

46. Employing Department or Agency OPM			50. Signature/Authentication and Title of Approving Official ELECTRONICALLY SIGNED BY: CARMEN GARCIA-WHITESIDE CHIEF HUMAN CAPITAL OFFICER AND DIRECTOR OF OPM HR		
47. Agency Code OM00	48. Personnel Office ID 1000	49. Approval Date 07/18/2025			

5-Part

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6/30/93
NSN 7540-01-333-6236

OPM-000299

NOTICE TO EMPLOYEE

This is your copy of the official notice of a personnel action. Keep it with your records because it could be used to make employment, pay, and qualifications decisions about you in the future.

The Action

- Blocks 5-B and 6-B describe the personnel action(s) that occurred.
- Blocks 15-22 show the position and organization to which you are assigned.

Pay

- When the personnel action is an award or bonus, block 20 shows the amount of that one-time cash payment. When the action is not an award or bonus, block 12 shows your former total annual salary, and block 20 shows your new total annual salary (block 20C plus 20D). The amounts in blocks 12 and 20 do not include any one-time cash payments (such as performance awards and recruitment or relocation bonuses) or payments that may vary from one pay period to the next (such as overtime pay), or other forms of premium pay.
- Block 20A is the scheduled amount for your grade and step, including any special salary rate you receive. It does not include any locality-based pay. This rate of pay serves as the basis for determining your rate of pay upon promotion, change to a lower grade, or reassignment, and is used for pay retention purposes.
- Block 20B is the annual dollar amount of your interim Geographic Adjustment or, beginning in 1994, your locality-based comparability payment.
- Block 20C is your Adjusted Basic Pay, the total of blocks 20A and 20B. It serves as the basis for computing your retirement benefits, life insurance, premium pay, and severance pay.
- Block 20D is the total dollar amount of any Retention Allowances, Supervisory Differentials, and Staffing Differentials that are listed in the remarks block. These payments are made in the same manner as basic pay, but are not a part of basic pay for any purpose.

Block 24 - Tenure

- Identifies the nature of your appointment and is used to determine your rights during a reduction in force (RIF). Tenure groups are explained in more detail in subchapter 26 of FPM Supplement 296-33 and RIF is explained in FPM Supplement 351-1; both should be available for review in your personnel office.

Block 26 - Veterans Preference to RIF

- Indicates whether you have preference for reduction-in-force purposes.

Block 30 - Retirement Plan

- FICA - Social Security System
- CS - Civil Service Retirement System
- CS-Spec - Civil Service Retirement System for law enforcement and firefighter personnel
- FS - Foreign Service Retirement and Disability System
- FERS - Federal Employees' Retirement System
- FERS-Reserve Tech - Federal Employees' Retirement System for National Guard Reserve Technicians
- FERS-ATC - Federal Employees' Retirement System for Air Traffic Controllers
- FERS-Spec - Federal Employees' Retirement System for law enforcement and firefighter personnel
- FSPS - Foreign Service Pension System

Block 31 - Service computation Date (Leave)

- Shows when your Federal service began unless you have prior creditable service. If so, this date is constructed to include your total years, months and days of prior creditable civilian and military service.
- Full-time employees with fewer than 3 years of service earn 4 hours of annual leave each pay period; those with 3 or more years but less than 15 years earn 6 hours each pay period; and those with 15 or more years earn 8 hours each pay period.
- Your earnings and leave statement or your time and attendance card will

Block 32 - Work Schedule

- Your work schedule is established by your supervisor.
- A full-time employee works on a prearranged scheduled tour of duty that is usually 40 hours per week. A part-time employee has a prearranged scheduled tour of duty that is usually between 16 and 32 hours per week. An intermittent employee has no prearranged scheduled tour of duty and works when needed. Full-Time and part-time employees whose appointments are for 90 days or more are usually eligible to earn annual leave; intermittent employees are not. Seasonal employees work on an annually recurring bases for periods of less than 12 months each year; they may have a full-time, a part-time, or an intermittent schedule during their work season. On-call employees work during periods of heavy workload and are in pay status for at least 6 months of each year; they may have either a full-time or a part-time schedule when they are in pay status.

Block 33 - Part-time Hours Per Biweekly Pay Period

Indicates the number of hours a part-time employee is scheduled to work during a two-week pay period.

Block 34 - Position Occupied

Identifies the employment system under which you are serving -- the Competitive Service, the Excepted Service, or the Senior Executive Service (SES). The employment system determines your eligibility to move to other jobs in the Federal service, your rights in disciplinary and adverse actions, and your eligibility for reemployment if you have Federal service.

Block 35 - FLSA Category

Exempt employees are not covered by the minimum wage and overtime law (the Fair Labor Standards Act); nonexempt employees are covered.

Block 37 - Bargaining Unit Status

Identifies a bargaining unit to which you belong, whether or not you are actually a member of a labor organization. Code "7777" indicates you are eligible but not in a bargaining unit; code "8888" indicates you are ineligible for inclusion in a bargaining unit.

Block 38 and 39 - Duty Station

Identifies the city, county, and state or the overseas location, where you actually work.

OTHER INFORMATION

- If your appointment entitles you to elect health benefits or life insurance, and you have not been provided materials explaining the programs available and the enrollment forms, contact your personnel specialist.
- Your personnel specialist will also tell you if your position is covered by an agreement between an employee organization (union) and your agency. If you are eligible to and elect to join an employee organization, you can elect to have your dues withheld from your salary.
- If you have questions or need more information about your rights and benefits, ask your supervisor or your personnel office.
- Definitions for any coded data in Blocks 1-24, 27-39 and 45-50 may be found in Federal Personnel Manual Supplement 292-1.

It is your responsibility to read all the information on the front of this notice and tell your personnel office immediately if there is an error in it.

Standard Form 50
Rev. 7/91
U.S. Office of Personnel Management
FPM Supp. 296-33, Subch. 4

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) RAJPAL, NIKHIL NMN				2. Social Security Number [REDACTED]		3. Date of Birth 03/07/1994		4. Effective Date 07/02/2025			
FIRST ACTION				SECOND ACTION							
5-A. Code 317				5-B. Nature of Action RESIGNATION							
5-C. Code RUM				5-D. Legal Authority REG 715.202 OTHER. RESIG EMP W/NO APPEAL RIGHTS.							
5-E. Code				5-F. Legal Authority							
7. FROM: Position Title and Number EXPERT PD: 6A39738				15. TO: Position Title and Number							
8. Pay Plan ED		9. Occ. Code 0301		10. Grade or Level 00		11. Step or Rate 00		12. Total Salary \$0		13. Pay Basis WC	
12A. Basic Pay \$0		12B. Locality Adj. \$0		12C. Adj. Basic Pay \$0		12D. Other Pay \$0		20A. Basic Pay		20B. Locality Adj.	
20C. Adj. Basic Pay		20D. Other Pay		20E. Basic Pay		20F. Locality Adj.		20G. Adj. Basic Pay		20H. Other Pay	
14. Name and Location of Position's Organization OPM OFC OF THE DIRECTOR				22. Name and Location of Position's Organization							
WASHINGTON DC											
EMPLOYEE DATA											
23. Veterans Preference 1 - None 2 - 5 Point 3 - 10 Point/Disability 4 - 10 Point/Compensable 5 - 10 Point/Other 6 - 10 Point/Compensable/30%				24. Tenure 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite				25. Agency Use JS		26. Veterans Pref for RIF YES ☐ NO ☒	
27. FEGLI A0				28. Annuitant Indicator 9				29. Pay Rate Determinant 0			
30. Retirement Plan 4				31. Service Comp. Date (Leave) 01/24/2025				32. Work Schedule I			
33. Part-Time Hours Per Biweekly Pay Period											
POSITION DATA											
34. Position Occupied 2				35. FLSA Category E - Exempt N - Nonexempt				36. Appropriation Code 41AA0		37. Bargaining Unit Status 8888	
38. Duty Station Code 11-0010-001				39. Duty Station (City - County - State or Overseas Location) WASHINGTON DISTRICT OF COLUMBIA DC							
40. AGENCY DATA 10001		41.		42. 0000		43. 33.94		44. CRITICAL-SENSITIVE (CS)/HIGH R			
45. Remarks FORWARDING ADDRESS: [REDACTED]											

46. Employing Department or Agency OPM			50. Signature/Authentication and Title of Approving Official ELECTRONICALLY SIGNED BY: CARMEN GARCIA-WHITESIDE CHIEF HUMAN CAPITAL OFFICER AND DIRECTOR OF OPM HR		
47. Agency Code OM00	48. Personnel Office ID 1000	49. Approval Date 07/03/2025			

5-Part

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6/30/93
NSN 7540-01-333-6236

OPM-000301

NOTICE TO EMPLOYEE

This is your copy of the official notice of a personnel action. Keep it with your records because it could be used to make employment, pay, and qualifications decisions about you in the future.

The Action

- Blocks 5-B and 6-B describe the personnel action(s) that occurred.
- Blocks 15-22 show the position and organization to which you are assigned.

Pay

- When the personnel action is an award or bonus, block 20 shows the amount of that one-time cash payment. When the action is not an award or bonus, block 12 shows your former total annual salary, and block 20 shows your new total annual salary (block 20C plus 20D). The amounts in blocks 12 and 20 do not include any one-time cash payments (such as performance awards and recruitment or relocation bonuses) or payments that may vary from one pay period to the next (such as overtime pay), or other forms of premium pay.
- Block 20A is the scheduled amount for your grade and step, including any special salary rate you receive. It does not include any locality-based pay. This rate of pay serves as the basis for determining your rate of pay upon promotion, change to a lower grade, or reassignment, and is used for pay retention purposes.
- Block 20B is the annual dollar amount of your interim Geographic Adjustment or, beginning in 1994, your locality-based comparability payment.
- Block 20C is your Adjusted Basic Pay, the total of blocks 20A and 20B. It serves as the basis for computing your retirement benefits, life insurance, premium pay, and severance pay.
- Block 20D is the total dollar amount of any Retention Allowances, Supervisory Differentials, and Staffing Differentials that are listed in the remarks block. These payments are made in the same manner as basic pay, but are not a part of basic pay for any purpose.

Block 24 - Tenure

- Identifies the nature of your appointment and is used to determine your rights during a reduction in force (RIF). Tenure groups are explained in more detail in subchapter 26 of FPM Supplement 296-33 and RIF is explained in FPM Supplement 351-1; both should be available for review in your personnel office.

Block 26 - Veterans Preference to RIF

- Indicates whether you have preference for reduction-in-force purposes.

Block 30 - Retirement Plan

- FICA - Social Security System
- CS - Civil Service Retirement System
- CS-Spec - Civil Service Retirement System for law enforcement and firefighter personnel
- FS - Foreign Service Retirement and Disability System
- FERS - Federal Employees' Retirement System
- FERS-Reserve Tech - Federal Employees' Retirement System for National Guard Reserve Technicians
- FERS-ATC - Federal Employees' Retirement System for Air Traffic Controllers
- FERS-Spec - Federal Employees' Retirement System for law enforcement and firefighter personnel
- FSPS - Foreign Service Pension System

Block 31 - Service computation Date (Leave)

- Shows when your Federal service began unless you have prior creditable service. If so, this date is constructed to include your total years, months and days of prior creditable civilian and military service.
- Full-time employees with fewer than 3 years of service earn 4 hours of annual leave each pay period; those with 3 or more years but less than 15 years earn 6 hours each pay period; and those with 15 or more years earn 8 hours each pay period.
- Your earnings and leave statement or your time and attendance card will

Block 32 - Work Schedule

- Your work schedule is established by your supervisor.
- A full-time employee works on a prearranged scheduled tour of duty that is usually 40 hours per week. A part-time employee has a prearranged scheduled tour of duty that is usually between 16 and 32 hours per week. An intermittent employee has no prearranged scheduled tour of duty and works when needed. Full-Time and part-time employees whose appointments are for 90 days or more are usually eligible to earn annual leave; intermittent employees are not. Seasonal employees work on an annually recurring bases for periods of less than 12 months each year; they may have a full-time, a part-time, or an intermittent schedule during their work season. On-call employees work during periods of heavy workload and are in pay status for at least 6 months of each year; they may have either a full-time or a part-time schedule when they are in pay status.

Block 33 - Part-time Hours Per Biweekly Pay Period

Indicates the number of hours a part-time employee is scheduled to work during a two-week pay period.

Block 34 - Position Occupied

Identifies the employment system under which you are serving -- the Competitive Service, the Excepted Service, or the Senior Executive Service (SES). The employment system determines your eligibility to move to other jobs in the Federal service, your rights in disciplinary and adverse actions, and your eligibility for reemployment if you have Federal service.

Block 35 - FLSA Category

Exempt employees are not covered by the minimum wage and overtime law (the Fair Labor Standards Act); nonexempt employees are covered.

Block 37 - Bargaining Unit Status

Identifies a bargaining unit to which you belong, whether or not you are actually a member of a labor organization. Code "7777" indicates you are eligible but not in a bargaining unit; code "8888" indicates you are ineligible for inclusion in a bargaining unit.

Block 38 and 39 - Duty Station

Identifies the city, county, and state or the overseas location, where you actually work.

OTHER INFORMATION

- If your appointment entitles you to elect health benefits or life insurance, and you have not been provided materials explaining the programs available and the enrollment forms, contact your personnel specialist.
- Your personnel specialist will also tell you if your position is covered by an agreement between an employee organization (union) and your agency. If you are eligible to and elect to join an employee organization, you can elect to have your dues withheld from your salary.
- If you have questions or need more information about your rights and benefits, ask your supervisor or your personnel office.
- Definitions for any coded data in Blocks 1-24, 27-39 and 45-50 may be found in Federal Personnel Manual Supplement 292-1.

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Standard Form 50
Rev. 7/91
U.S. Office of Personnel Management
FPM Supp. 296-33, Subch. 4

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) BJELDE, BRIAN N				2. Social Security Number [REDACTED]		3. Date of Birth 07/04/1980		4. Effective Date 05/16/2025			
FIRST ACTION				SECOND ACTION							
5-A. Code 317				5-B. Nature of Action RESIGNATION							
5-C. Code RUM				5-D. Legal Authority REG 715.202 OTHER. RESIG							
5-E. Code				5-F. Legal Authority							
7. FROM: Position Title and Number EXPERT PD: 6A39743				15. TO: Position Title and Number							
8. Pay Plan ED		9. Occ. Code 0301		10. Grade or Level 00		11. Step or Rate 00		12. Total Salary \$0		13. Pay Basis WC	
12A. Basic Pay \$0		12B. Locality Adj. \$0		12C. Adj. Basic Pay \$0		12D. Other Pay \$0		20A. Basic Pay		20B. Locality Adj.	
20C. Adj. Basic Pay		20D. Other Pay		20E. Basic Pay		20F. Locality Adj.		20G. Adj. Basic Pay		20H. Other Pay	
14. Name and Location of Position's Organization OPM OFC OF THE DIRECTOR				22. Name and Location of Position's Organization							
WASHINGTON DC											
EMPLOYEE DATA											
23. Veterans Preference 1 - None 2 - 5 Point 3 - 10 Point/Disability 4 - 10 Point/Compensable 5 - 10 Point/Other 6 - 10 Point/Compensable/30%				24. Tenure 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite				25. Agency Use JS		26. Veterans Pref for RIF YES ☐ NO ☒	
27. FEGLI A0				28. Annuitant Indicator 9				29. Pay Rate Determinant 0			
30. Retirement Plan 4				31. Service Comp. Date (Leave) 01/20/2025				32. Work Schedule I			
33. Part-Time Hours Per Biweekly Pay Period											
POSITION DATA											
34. Position Occupied 2				35. FLSA Category E - Exempt N - Nonexempt				36. Appropriation Code 41AA0			
37. Bargaining Unit Status 8888											
38. Duty Station Code 11-0010-001				39. Duty Station (City - County - State or Overseas Location) WASHINGTON DISTRICT OF COLUMBIA DC							
40. AGENCY DATA 10001		41.		42. 0000		43. 33.94		44. CRITICAL-SENSITIVE (CS)/HIGH R			
45. Remarks FORWARDING ADDRESS: [REDACTED]											

46. Employing Department or Agency OPM			50. Signature/Authentication and Title of Approving Official ELECTRONICALLY SIGNED BY: CARMEN GARCIA-WHITESIDE CHIEF HUMAN CAPITAL OFFICER AND DIRECTOR OF OPM HR		
47. Agency Code OM00	48. Personnel Office ID 1000	49. Approval Date 05/19/2025			

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Editions Prior to 7/91 Are Not Usable After
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NSN 7540-01-333-6236

OPM-000303

NOTICE TO EMPLOYEE

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- FERS - Federal Employees' Retirement System
- FERS-Reserve Tech - Federal Employees' Retirement System for National Guard Reserve Technicians
- FERS-ATC - Federal Employees' Retirement System for Air Traffic Controllers
- FERS-Spec - Federal Employees' Retirement System for law enforcement and firefighter personnel
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