### (U) Lesson 4: So you got U.S. Person Information?

<table>
<thead>
<tr>
<th>How?</th>
<th>What did you do?</th>
<th>What do you do now?</th>
<th>Comment</th>
</tr>
</thead>
</table>
| **Intentional** | You deliberately targeted U.S. Person communications without authority. | • Stop collection immediately!  
• Cancel reports based on that collect.  
• Notify your supervisor or auditor.  
• Write up an incident report immediately.  
• Submit the incident write-up for inclusion in your organization's IG Quarterly input. | You may **not** target, collect, or disseminate U.S. person information without additional authority.  
If collect on U.S. Person is needed, seek additional authority if eligible and a valid foreign intelligence requirement. |
| **Inadvertent** | You tasked/queried in raw SIGINT on a target you believed to be foreign. You then learned the target is a U.S. Person. | • Stop collection immediately!  
• Cancel reports based on that collect.  
• Notify your supervisor or auditor.  
• Write up an incident report immediately.  
• Submit the incident write-up for inclusion in your organization’s IG Quarterly input. | If collect on U.S. Person is needed, seek additional authority if eligible and a valid foreign intelligence requirement. |
| **Incidental** | You targeted a legitimate foreign entity and acquired information/communications to/from/about a U.S. Person in your results. | • Apply USSID SP0018 minimization procedures.  
• Focus your report on the foreign end of the communication.  
• Obtain dissemination authority if you know your customer set requires the U.S. Person identity up front. | This does not constitute a USSID SP0018 violation, so it does not have to be reported in the IG quarterly. |
| **Reverse** | You targeted a foreign entity who you know communicates with a U.S. Person on a regular basis just so you can get the communications of the U.S. Person. | • Stop collection immediately!  
• Cancel reports based on that collect.  
• Notify your supervisor or auditor.  
• Write up an incident report immediately.  
• Submit the incident write-up for inclusion in your organization’s IG Quarterly input. | You may **not** reverse target.  
If collect on U.S. Person is needed, seek additional authority if eligible and a valid foreign intelligence requirement. |